

Springdale Fire Department

Policy & Procedures Manual

Volume 5 – Fire Operations

Section 501 – Fire Operations

501.5 – Unit and Personnel Staging

The Springdale Fire Department may utilize unit staging and personnel staging as needed depending on incident size and scope.

Unit staging will be established when an incident escalates past the capabilities of the initial response. Command will determine and announce a staging area where all additional incoming resources will assemble. This area will be a designated location near the incident scene providing adequate space, access, ingress and egress for apparatus without interference to the activities of the incident.

Command may assign a Staging Officer. If a staging officer has not been assigned, the first arriving officer at the staging area shall assume the role of staging officer. All additional responding units will check in with the staging officer and maintain their personnel with their units awaiting assignment. The staging officer will maintain a current list of resource type and number of personnel assigned to each resource. Staging will receive resource requests from Command and assign resources as directed. On large incidents Staging may operate on a designated radio channel different from that of the incident operations.

Personnel staging should be utilized at all “working fire” incidents. Personnel staging should also be utilized at drills and exercises involving hazards similar to those encountered at actual emergency incidents.

Unless otherwise designated by Command, the initial personnel staging officer shall be the pump operator of the fire attack engine and the Personnel Staging Area shall be located at the first arriving engine. In this case, the radio identity of this personnel staging officer will remain as normal (Engine 1 Bravo). Personnel arriving on the scene that do not have pre-assigned tasks shall report to the Personnel Staging Area. Personnel shall form into crews as necessary and await assignments.

Assignments will be made thru the personnel staging officer (attack engine pump operator) as directed by Command. Crew integrity shall be maintained; freelancing of any kind will not be tolerated. Upon the completion of a task, personnel shall report to Command “task completed, ready for reassignment”, if personnel are not reassigned they shall report back to the Personnel Staging Area.

At large, complex incidents, the Personnel Staging Area may be relocated to another location more removed from the action area of the incident. If the Personnel Staging Area is so relocated, Command shall designate another officer as the Personnel Staging Officer.

All additional incoming personnel will check in with the Personnel Staging Officer and maintain their crew’s integrity. The Personnel Staging Officer will maintain a current list of personnel in Personnel Staging and their certification levels relative to the incident. The Personnel Staging Officer will receive personnel requests from Command and assign personnel as directed. The Personnel Staging Officer may operate on a designated radio channel different from that of the incident operations.